

Manuscript Submission

Korean Journal of Women Health Nursing

Enacted in March 1995 and most recently revised and applied in September issue 2018.

Journal Information

The Korean Journal of Women Health Nursing (KJWHN) is a peer-reviewed official journal of the Korean Society of Women Health Nursing of the Republic of Korea (South Korea). It was launched in 1995 under its previous title, the Journal of Korean Women's Health Nursing Academic Society (Vol. 1, no. 1, 1995 - Vol. 6, no. 1, 2000, pISSN: 1225-9543), and the Journal of Korean Academy of Women's Health Nursing (Vol. 6 No. 2, 2000 - Vol. 7. No. 2, 2001, pISSN: 1225-9543), Since June 2012 it has continued under the current title, the Korean Journal of Women Health Nursing (Vol. 18 No. 2, 2012- present, pISSN: 2287-1640, eISSN: 2093-7695). The official abbreviated title is Korean J Women Health Nurs. It is published quarterly on the 20th of every March, June, September, and December. Any supplementary or special issues may be published. The number of print copies per issue is 350. KJWHN is indexed in KoreaMed, KoMCI, KoreaMed Synapse, Korea Citation Index, CINAHL Plus with Full text, DOI/CrossRef, Science Central(<http://e-sc.org/journals/107/>), National Center for Medical Information and Knowledge KMBase (<http://kmbase.medic.or.kr/>) and Google Scholar. It is freely accessible from <http://kjwhn.org> according to the Creative Commons License (<http://creativecommons.org/licenses/by-nc/3.0/>). The copyright, including the right of online transmission, is owned by the Korean Society of Women Health Nursing. This journal is supported by a Korean Federation of Science and Technology Societies grant funded by the Korean government (Ministry of Education, Science and Technology; MEST).

Aims and Scope

The KJWHN is the primary source of information for meeting the challenges of providing optimum healthcare for Korean and Asian women. This authoritative peer-reviewed journal publishes the latest clinical and research papers on health issues that affect women throughout their lifespan. The Journal aims to be the core resource for cutting-edge advancements and clinical applications of new nursing practice, therapeutic protocols for the management of health problems in women, and innovative research in gender-based issues that impacts treatment and nursing care.

The emphasis of the journal is on clinical nursing practice and education on the social science components relevant to women's health issues. Topics covered include nursing care for maternity and women's reproductive health, sexual health, heart health, healthy aging, illness and disability, socio-cultural issues, fitness and nutrition, complementary therapy, mental health, multiculturalism, and nursing student education related to women's health nursing.

1. GENERAL GUIDELINES FOR MANUSCRIPT

The KJWHN is focused women's healthy life processes or on conditions relevant to women due to greater risk or prevalence among women. It features original papers, but review papers are also considered for publication. Manuscripts for submission to KJWHN should be prepared according to the following instructions. KJWHN follows the Uniform Requirements for Manuscripts Submitted to Biomedical Journals: Writing and Editing for Biomedical Publication (<http://www.icmje.org/>) if not otherwise described below.

1-1. QUALIFICATION FOR AUTHORS AND LANGUAGE

Nurses or researchers throughout the world can submit a manuscript if the scope is appropriate for KJWHN. Manuscripts should be submitted in English or in Korean. Medical or nursing terminology should be written based on the most recent edition of Dorland's Illustrated Medical Dictionary, the most recent edition of English-Korean Korean-English Medical Terminology (http://kamje.or.kr/sub_page.php?sub_page=term_index) published by the Korean Medical Association or the most recent

edition of Standard Nursing Terminology published by the Korean Society of Nursing Science.

Authors are required to state their affiliation and related status (job titles) upon submission, to support the reliability of the research.

1-2. RESEARCH AND PUBLICATION ETHICS

For the policies on research and publication ethics that are not stated in these instructions, the Good Publication Practice Guidelines for Medical Journals (http://kamje.or.kr/publishing_ethics.html) or the Guidelines on Good Publication Practice (<http://publicationethics.org/static/1999/1999pdf13.pdf>) can be applied.

Conflict-of-interest statement: Authors are required to disclose commercial or similar relationships to products or companies mentioned in or related to the subject matter of the article being submitted. Sources of funding for the article should be acknowledged in a footnote on the title page. Affiliations of authors should include corporate appointments relating to or in connection with products or companies mentioned in the article, or otherwise bearing on the subject matter thereof. Other pertinent financial relationships, such as consultancies, stock ownership or other equity interests or patent-licensing arrangements, should be disclosed to the Editor-in-Chief in the cover letter at the time of submission. Such relationships may be disclosed in the Journal at the discretion of the Editor-in-Chief in footnotes appearing on the title page. Questions about this policy should be directed to the Editor-in-Chief.

Statement of human and animal right: Clinical research should be done in accordance of the Ethical Principles for Medical Research Involving Human Subjects, outlined in the Helsinki Declaration of Helsinki (<http://www.wma.net/en/30publications/10policies/b3/index.html>). Clinical studies that do not meet the Helsinki Declaration will not be considered for publication. Research participants rights to privacy must be protected, and personal identifiable information should not be disclosed unless absolutely necessary. Human subjects should not be identifiable, such that patients' names, initials, hospital numbers, dates of birth, photographs, or other protected healthcare information should not be disclosed. If such personal information is needed as scientific data for publication, this should be explained to participants (or legal guardians) and written consent must be obtained. The possibility of online information sharing (not only printed publications) must also be explained. For animal subjects, research should be performed based on the National or Institutional Guide for the Care and Use of Laboratory Animals, and the ethical treatment of all experimental animals should be maintained.

Statement of informed consent: Copies of written informed consents and Institutional Review Board (IRB) approval for clinical research should be kept. If necessary, the editor or reviewers may request copies of these documents to resolve questions about IRB approval and study conduct.

Authorship: All authors, including the co-authors, should be responsible for a significant part of the manuscript. All authors and co-authors should have taken part in writing the manuscript, reviewing it, and revising its intellectual and technical content. Any author whose name appears on a paper assumes responsibility and accountability for the results.

Originality and duplicate publication: All submitted manuscripts should be original and should not be considered by other scientific journals for publication at the same time. Manuscripts are accepted for publication with the understanding that their contents, or their essential substance, have not been published elsewhere, except in abstract form or by the express consent of the Editors. Any part of the accepted manuscript should not be duplicated in any other scientific journal without the permission of the Editorial Board. The duplication will be checked through Crosscheck (<https://app.ithenticate.com/>) or eTBLAST (<http://etest.vbi.vt.edu/etblast3/>) before review. If duplicate publication related to the papers of this journal is detected, the authors will be announced in the journal and their institutes will be informed, and there also will be penalties for the authors. Materials taken from other sources must be accompanied by written permissions for reproduction, obtained from the original publisher. Editors should follow the procedure set out in the Committee on Publication Ethics (COPE) flowcharts (<https://publicationethics.org/resources/flowcharts-new/translations>) that are designed to help editors follow COPE's Code of Conduct and implement its advice when faced with cases of suspected misconduct.

Secondary publication: It is possible to republish manuscripts if the manuscripts satisfy the condition of secondary publication of the *Uniform Requirements for Manuscripts Submitted to Biomedical Journal* (<http://www.icmje.org/>).

Publication of master thesis or doctoral dissertation: Although thesis or dissertation work is considered for publication, the first author should be the thesis awardee and should declare that content is from thesis/dissertation.

This journal follows the data sharing policy described in "Data Sharing Statements for Clinical Trials: A Requirement of the International Committee of Medical Journal Editors" (<https://doi.org/10.3346/jkms.2017.32.7.1051>). As of July 1, 2018 manuscripts submitted to ICMJE journals that report the results of interventional clinical trials must contain a data sharing statement as described below. Clinical trials that begin enrolling participants on or after January 1, 2019 must include a data sharing plan in the trial's registration. The ICMJE's policy regarding trial registration is explained at <https://www.icmje.org/recommendations/browse/publishing-and-editorial-issues/clinical-trial-registration.html>. If the data sharing plan changes after registration this should be reflected in the statement submitted and published with the manuscript, and updated in the registry record. All of the authors of research articles that deal with interventional clinical trials must submit data sharing plan of example 1 to 4 in Table 1. Based on the degree of sharing plan, authors should deposit their data after de-identification and report the DOI of the data and the registered site.

Table 1. Examples of Data Sharing Statements that Fulfill the ICMJE Requirements*

Element	Example 1	Example 2	Example 3	Example 4
Will individual participant data be available (including data dictionaries)?	Yes	Yes	Yes	Yes
What data in particular will be shared?	All individual participant data collected during the trial, after deidentification.	Individual participant data that underlie the results reported in this article, after deidentification (text, tables, figures, and appendices).	Individual participant data that underlie the results reported in this article, after deidentification (text, tables, figures, and appendices).	Not available
What other documents will be available?	Study protocol, statistical analysis plan, informed consent form, clinical study report, analytic code	Study protocol, statistical analysis plan, analytic code	Study protocol	Not available
When will data be available (start and end dates)?	Immediately following publication. No end date.	Beginning at 3 months and ending at 5 years following the article publication.	Beginning at 9 months and ending at 36 months following the article publication.	Not applicable
With whom?	Anyone who wishes to access the data.	Researchers who provide a methodologically sound proposal.	Investigators whose proposed use of the data has been approved by an independent review committee ("learned intermediary") identified for this purpose.	Not applicable
For what types of analyses?	Any purpose	To achieve aims in the approved proposal.	For individual participant data meta-analysis.	Not applicable
By what mechanism will data be made available?	Data are available indefinitely at (link to be included).	Proposals should be directed to xxx@yyy. To gain access, data requestors will need to sign a data access agreement.	Proposals may be submitted up to 36 months following article publication. After 36 months the data will be available in our University's data warehouse but without investigator support other than deposited metadata.	Not applicable
		Data are available for 5 years at a third-party website (link to be included).	Information regarding submitting proposals and accessing data may be found at (link to be provided).	

ICMJE = International Committee of Medical Journal Editors.

*These examples are meant to illustrate a range of, but not all, data sharing options.

1-3. PEER REVIEW PROCESS

All contributions (including solicited articles) are critically reviewed by the editorial board members, and/or reviewers. Reviewers' comments are usually returned to authors. The decision of the editor is final. Manuscripts are sent simultaneously to three reviewers for double blinded peer review. Authors will receive notification of the publication decision, along with copies of the reviews and instruction for revision, if appropriate, within 2 months after receipt of the submission.

Final revised manuscript: A final version of the accepted manuscript should be submitted on the web. If aspects of the research are reported elsewhere, include a copy of the publication(s). Include all material in one computer file (do not separate the abstract, table, etc.). Save your file as MS Word or HWP. Failure to resubmit the revised manuscript within 2 weeks of the editorial decision is regarded as a withdrawal.

1-4. COPYRIGHTS AND CREATIVE COMMONS ATTRIBUTION NON-COMMERCIAL LICENSE

The author will also be asked to confirm that the material has not been published or submitted for publication elsewhere. All material published in the Journal will be copyrighted by Korean Society of Women Health Nursing. This is an Open Access journal distributed under the terms of the Creative Commons Attribution Non-Commercial License (<http://creativecommons.org/licenses/by-nc/3.0/>) which permits unrestricted non-commercial use, distribution, and reproduction in any medium, provided the original work is properly cited.

1-5. ELECTRONIC SUBMISSION OF MANUSCRIPT

Authors are requested to submit their papers electronically by through *the online manuscript management system* (<http://whn.medicallove.com>). Once a manuscript has been submitted, the order and number of authors should not change. Any inquiries on the submitted manuscript should be asked to the editorial office.

Please read all instructions before submitting.

Be prepared to enter:

- * The full title of the article.
- * The full names and institutional affiliations of all authors, and the name (with complete address, phone and fax numbers, and e-mail address) to whom correspondence should be directed.
- * A running title of no more than 45 characters (including spaces).
- * A structured abstract of no more than 200 words, stating purpose, methods, results (including the sample size), and conclusions drawn from the study.
- * Three to five keywords or phrases.

1-6. COPYRIGHT TRANSFER FORM AND FORM OF CONFLICTS OF INTEREST

Copyright Transfer Agreement form and form of Conflicts of Interest should be submitted at Editorial Office (charminggold@naver.com) at your submission. Manuscripts cannot be published without this form.

1-7. ARTICLE PROCESSING CHARGES AND REPRINTS

To submit manuscripts, the corresponding author is requested to pay a part of the publication processing cost. Submission fee is 50,000 Korean Won (US \$50). Page charge is 35,000 Korean Won (US \$35) per each page. Even if authors prefer the black and white figures in print journal, they will be presented as color in e-journal. Bank account for money transfer is as following:

Manuscript submission and publication fee:

Bank name: Kookmin bank

Account : 918001-01-388429

Account owner : Jun, Eun-Mi

1-8. SUBSCRIPTION

The full text is freely available from the web site (<http://kjwhn.org>) (<http://womens-health-nursing.org>) according to the Creative Commons License (<http://creativecommons.org/licenses/by-nc/3.0/>). Print copies can be dispatched to members of the Korean Society of Women Health Nursing and libraries worldwide upon the policy of the Society. Those who wish to receive copies and obtain further information should contact the office of the Society.

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1-9. CONTACT US

Any inquiries regarding suitability of manuscript to aims and scope of the Journal, submission, review, publication or journal-related issues are welcomed. Please contact the Editorial Office of KJWHN at the following:

Editor, Jun, Eun-Mi

Editorial Office

Department of Nursing, Pai chai University, Daejeon, Korea.

E-mail charminggold@naver.com

For manuscript submission, please visit <http://whn.medicallove.com/>

2. SPECIFIC GUIDELINES FOR MANUSCRIPT PREPARATION

2-1. WRITING MANUSCRIPTS

All manuscripts must be prepared in accordance with the "Uniform Requirements for Manuscripts Submitted to Biomedical Journals" available at <http://www.icmje.org/>. Manuscripts are accepted for publication with the understanding that their contents, or their essential substance, have not been published elsewhere, except in abstract form or by the express consent of the Editors. Materials taken from other sources must be accompanied by written permissions for reproduction, obtained from the original publisher. Statistical methods should be identified. Priority claims are discouraged. Each page, including the title page, must be numbered at the lower central portion. Number pages consecutively.

Organize the manuscript in the following order; title page, acknowledgment, abstract and key words, summary statement, text, references, tables, figures, and pictures.

2-2. TITLE PAGE

On the title page include title; subtitle (if any); first name, middle initial, and last names of each author, with academic degrees; name of Department(s) and Institution(s) to which the work should be attributed; disclaimer(s) (if any); name and address of author to whom requests for reprints should be sent. The address, telephone and fax numbers of the person responsible for negotiations concerning the manuscripts should be listed separately and clearly labeled as such. Authors will be required to submit a form of statement conferring the manuscript copyright to Korean Journal of Women Health Nursing.

2-3. ACKNOWLEDGEMENTS

The author should acknowledge only those people and their institutions that have made significant contributions to the study.

2-4. ABSTRACT AND KEY WORDS

An abstract of no more than 200 words should be typed double-spaced on a separate page. It should cover the main factual points, including statements of the problem, methods, results, and conclusion. The abstract should be accompanied by a list of five keywords for indexing purposes; be very specific in your word choice. Use MESH keywords <http://www.nlm.nih.gov/mesh/meshhome.html> when possible.

2-5. SUMMARY STATEMENT

Following the abstract, describe a summary statement on a separate page according to the following subheadings, with 30 words or less under each subtitle.

1) What is already known about this topic?

Example: The 75 years and older age group, with its complex health needs, is likely to make up an increasing proportion of the workload of accident and emergency strain the coming years.

2) What does this paper add?

Example: An alcohol-based surgical hand rub is more effective than a 6-minute surgical hand scrub using 4% chlorhexidine gluconate in terms of microbial counts immediately after scrubbing.

3) Implications for practice, education and/or policy?

Example: Parents' ability and willingness to participate in their child's care in the hospital should be thoroughly assessed and their participation needs to be supported.

2-6. TEXT

Maximum word count should not exceed 6,000 words including tables and references. Manuscripts should be typewritten, double-spaced, using a standard sized typeface and margins of at least one inch (2.54 cm). In general, the text should be organized under the following headings: Introduction, Methods, Results, Discussion, and Conclusions. Headings and subheadings should be provided in the Methods and may be used in other sections to clarify content.

Introduction: Clearly state the need of this study and main question or hypothesis of this study. Summarize the literature review or background in the area of the study.

Methods: Describe the study design, setting and samples, and measurements, procedure, analysis used.

Results: Describe the main results in a concise paragraph. This section should be the most descriptive. Note levels of statistical significance and confidence intervals where appropriate.

Discussion: Make discussions based only on the reported results.

Conclusion: Describe conclusions recommendations for further study needed. Do not summarize the study results.

Abbreviations: Use standard abbreviations and units recommended in the publication manual of the to the NLM Style Guide for Authors, Editors, and Publishers (2007), 2nd ed., National Library of Medicine, Bethesda, MD, USA (<http://www.nlm.nih.gov/citingmedicine>). Non-standard abbreviations should be defined the first time they appear in the text. At first usage, spell out terms and give abbreviations in parentheses. Thereafter, use only abbreviations. It is not necessary to spell out standard units of measure, even at first usage. Headings and subheadings should be provided in the methods.

2-7. REFERENCES

In the text, references should be cited with Arabic numerals in brackets (e.g. [1]), numbered in the order cited.

In the references section, the references should be numbered in order of appearance in the text and listed in English. List all authors if there are less than or equal to six authors. List the first six authors followed by "et al." if there are more than six authors. Journal titles should be described as a full name.

Unpublished PhD or Master's thesis are not recommended as reference.

If the reference is in Korean, then list the English version listed in the reference. Other types of references not described below

should follow the NLM Style Guide for Authors, Editors, and Publishers (<http://www.nlm.nih.gov/citingmedicine>). The total number of references may not exceed 30.

- *Journal article with up to six authors:*

Chung CW, Hwang EK, Hwang SW. Details of lymphedema, upper limb morbidity, and self management in women after breast cancer treatment. *Korean Journal of Women Health Nursing*. 2011;17(5):474-483.
<https://doi.org/10.4069/kjwhn.2011.17.5.474>

- *Journal article with more than six authors:*

Jeong GH, Koh HJ, Kim KS, Kim SH, Kim JH, Park HS, et al. A survey on health management of during pregnancy, childbirth, and the postpartum of immigrant women in a multi-cultural family. *Korean Journal of Women Health Nursing*. 2009;15(4):261-269.

- *Book*

Davidson MR, London ML, Wieland Ladewig PA. *Olds' maternal-newborn nursing and women's health across the lifespan*. 8th ed. New Jersey: Pearson Prentice Hall; 2008. p. 20-25.

- *Edited Book:*

Meltzer PS, Kallioniemi A, Trent JM. Chromosome alterations in human solid tumors. In: Vogelstein B, Kinzler KW, editors. *The genetic basis of human cancer*. New York: McGraw-Hill; 2002. p. 93-113.

- *Unpublished thesis or dissertation:*

Chang YE. The analysis of the association factors which influence on the breast and cervix cancer screening in Korean women: Based on the 2005 Korean national examination health and nutrition survey [master's thesis]. Seoul: Korea University; 2010. 55 p.

Lee SK. The effects of group coaching on emotional intelligence and self-efficacy of the nurses. [dissertation]. Seoul: Yonsei University; 2007. 85 p.

- *Web reference:*

Statistics Korea. 2010 life tables for Korea [Internet]. Seoul: Author; 2011 [cited 2012 Jan 16]. Available from: http://kostat.go.kr/portal/korea/kor_nw/3/index.board?bmode=read&aSeq=252533

2-8. TABLES/FIGURES/PICTURES

Each table, figure, and picture should be written in English and placed on a separate sheet. Number tables consecutively and supply a brief title at the top for each. Footnotes to a table are typed immediately below the table. The reference marks are superscript small letters ([†], [‡], etc) with the footnotes arranged alphabetically by the superscripts.

Tables and figures are printed only when they express more than can be done by words in the same amount of space.

Do NOT indicate placement of tables of figures in the text. The editor will automatically place your tables and figures.